

HIGH SCHOOL STUDENT CHECKLIST

Complete this checklist to get in the game!

Start Early: College coaches value initiative, and securing an early eligibility decision helps student-athletes stand out.

The NAIA Eligibility Center accepts 3 types of high school transcripts: **Junior Year Complete**, **Senior Mid-Year**, and **Senior Year Final**. Requirements vary depending on where you are in your high school journey. Click [here](#) to check the eligibility requirements for your student type.



REGISTER TO PLAY

- ☐ Visit PlayNAIA.org and register your email address to create your eligibility profile.
- ☐ Go to your email inbox to confirm your account and register your password.
- ☐ Submit payment for the PlayNAIA registration fee or request a [fee waiver](#).



COMPLETE YOUR PROFILE

- ☐ Fill in your personal information, current address, high school graduation details, and full athletic history.
- ☐ Review all information on the overview page, to ensure everything entered is accurate before submitting your profile.



DOCUMENTATION

- ☐ Ask your counselor to upload your official high school transcript through their [PlayNAIA High School Portal](#).
 - ☐ Click into the high school transcript task on your PlayNAIA **Current Task** list to see who has access to your school's PlayNAIA portal.
- ☐ Send [ACT](#) / [SAT](#) test score(s) directly through the testing service website to the NAIA Eligibility Center (**9876**).



REVIEW STAGE

- ☐ Once all necessary documents are submitted, you'll be placed in line awaiting review.
- ☐ Stay up to date on your PlayNAIA profile until your eligibility review has been completed. You'll be notified and have access to view your eligibility decision under the **Decision Details** tab.