Colombia

Educational Timeline

- School year: February to December; Graduation occurs in November or December
- Primary school (*Educación Básica Primaria*) is five years followed by four years of lower secondary school (*Educación Básica Secundaria*) followed by two years of upper secondary school (*Bachillerato/Educación Media*)

Group A: Documents That Meet High School Graduation Requirement

Students presenting documents other than those listed below will be evaluated on a case-by-case basis

Título de Bachiller Académico/Bachillerato　　　High School Diploma (academic)
　　　-Must be accompanied by academic records/transcripts for two years of upper secondary school

Título de Bachiller Técnico/Comercial/Industrial　　　High School Diploma (vocational)
　　　-Must be accompanied by academic records/transcripts for two years of upper secondary school

Titulo de Maestro　　　Teacher's Diploma
　　　-Must be accompanied by academic records/transcripts for two years of upper secondary school

Group B: Documents That Do Not Meet High School Graduation Requirement

Comparable to less than the completion of U.S. high school

Certificado de Educación Básica	Certificate of Basic Education
Certificado de Conclusión del Ciclo Básico	Certificate of Completion of Basic Studies
Certificado de Estudios de Bachillerato Básico	Certificate of Basic Baccalaureate Studies

GPA Calculation

Determine if the school uses a 10 point or a 5 point grading scale. Calculate the cumulative high school GPA by converting all grades listed on the last two years of upper secondary school records (grades 10 and 11) to US equivalents line-by-line and weight each class based on the corresponding *Intensidad Horaria (I.H.)* listed on the academic records. If no *I.H.* or weighting scale is provided on the document, weight all grades equally. Convert to quality points and divide quality points by the total number of credits attempted.

Grading Scales (may not be all inclusive)

10 Point Grading Scale

Description	Translation	Numeric Grade	US Grade	Quality Points	
Excelente/Superior	Excellent	9.5-10	A	4	
Sobresaliente/Alto	Outstanding	8.5-9.4	B	3	
Aceptable/Básico	Sufficient	7.5-8.4	C	2	
Insuficiente	Insufficient	6.0-7.4	D	1	lowest passing grade
Deficiente	Deficient	1.0-5.9	F	0	

5 Point Grading Scale

Description	Translation	Numeric Grade	US Grade	Quality Points	
Excelente/Superior	Excellent	4.6-5.0	A	4	
Sobresaliente/Alto	Outstanding	4.0-4.59	B	3	
Aceptable/Básico	Sufficient	3.5-3.99	C	2	
Insuficiente	Insufficient	3.0-3.49	D	1	lowest passing grade
Deficiente	Deficient	0.0-2.99	F	0	

Class Ranking

Class rank is evaluated based on a letter written and submitted by the headmaster or principal of the institution from which the student graduated. The letter must confirm both the student's final position in the student's secondary school class and the total number of students in the graduating class (e.g. the student is 41st in a total graduating class of 112 students). However, students completing tracked or separate degree programs (e.g. *Título de Bachiller Técnico*) must be ranked against all other students in a given class who completed the same degree program.

Post-Secondary Education

Students will be charged terms of attendance and be considered transfer students if they have regularly enrolled and attended one or more courses at any of the types institutions listed below (may not be all inclusive), or any other institution that requires proof of high school graduation as a pre-requisite for admission.

Universidad	University
Instituto Tecnológico	Technological Institute
Instituto Técnico Profesional	Professional Technical Institute