

New Zealand

Educational Timeline

- School year: January-December; Graduation occurs in December
- Primary School is seven years followed by two years of intermediate schooling and two to four years of Senior Secondary School resulting in various levels of NCEA qualifications depending on the accumulation of NZ credits (80 NZ credits must be earned to achieve the subsequent NCEA level award, 60 of which must be earned at or above the level of the credential being awarded).

Group A: Documents That Meet High School Graduation Requirement

Students presenting documents other than those listed below will be evaluated on a case-by-case basis

NCEA (National Certificate of Educational Achievement) Level III

NCEA (National Certificate of Educational Achievement) Level II

- Both must be accompanied by the Record of Achievement (ROA), School Results Summary (SRS) or Record of Learning (ROL) in conjunction with the NCEA Level credential awarded

Sixth Form Certificate (2003 and earlier)

Technicians Certificate (through Form 7, Levels 1-3)

For students completing NCEA Level III after timely completion of NCEA Level II in the semester directly prior to starting in the NAIA, a final NCEA School Results Summary is not required. Instead of a final transcript send a letter from the school verifying the student's enrollment status, expected date of completion, and level of study being completed. Include a recent copy of the student's NCEA Record of Achievement or School Results Summary. If the student wishes to use class rank based on results at NCEA Level III then the final NCEA School Results Summary is required.

Group B: Documents That Do Not Meet High School Graduation Requirement

Comparable to less than completion of US high school

NCEA (National Certificate of Educational Achievement) Level I

New Zealand School Certificate Examination (2002 and earlier)

School-issued leaving certificates

GPA Calculation

Calculate the cumulative high school GPA by converting line-by-line all grades listed on the Record of Achievement (ROA) to US equivalents, then convert to quality points. All courses are weighted based on the credit given on the certificate.

To calculate the cumulative high school GPA using the School Results Summary (SRS) from prior to 2012, assign US quality points to each total listed for *achieved*, *merit* and *excellence* grades listed in the horizontal total box (for all levels: Level 1, Level 2 and Level 3) of the "Subject Credit Summary" on page 1 of the SRS. Divide total quality points by the total credits listed in the lower right "total" column.

To calculate the cumulative high school GPA from the School Results Summary (SRS) from 2012 and beyond use the "Results" section listed in the heading "Credit Summary – All Years". Assign US quality points to the *achieved*, *merit* and *excellence* credit

summaries earned for each of the NCEA Levels. Then divide the quality points by total credits achieved (listed in the column entitled "Total Achieved Credits".

Grading Scale (May not be all inclusive):

| Letter Grade | Translation | US Grade | Quality Points |
|--------------|--------------|----------|------------------------|
| E | Excellent | A | 4 |
| M | Merit | B | 3 |
| A | Achieved | C | 2 lowest passing grade |
| N | Not Achieved | F | 0 |

Class Ranking

Class rank is evaluated based on a letter written and submitted by the headmaster or principal of the institution from which the student graduated. The letter must confirm both the student's final position in the student's secondary school class and the total number of students in the graduating class (e.g. the student is 41st in a total graduating class of 112 students). Country-wide grade comparisons do not meet the class rank requirement.

Post-Secondary Education

Students will be charged terms of attendance and considered transfer students if they have enrolled as a regular student and attended one or more courses at any of the types of institutions listed below (may not be all inclusive) or any other institution that requires proof of high school graduation as a pre-requisite for admission (subject to review on a case-by-case basis).

- Levels 4 or 5 Certificate
- University
- Community College
- Polytechnic (requiring completion of Group A documents for entry)

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