

Spain

Educational Timeline

- School year: October-July; Graduation occurs in July
- Primary education is six years followed by four years of compulsory secondary school (divided into two year cycles) then followed by two years of Higher Secondary (*Bachillerato*)
- Alternative school examination dates (*extraordinaria*) are available in September for students who do not pass at the first attempt. Students earn their high school diploma upon successful completion of these exams. The date of successful completion, or the date the high school degree is awarded as listed on the official high school diploma and/or official academic records is used as the date of graduation.

Group A: Documents That Meet High School Graduation Requirement

Students presenting documents other than those listed below will be evaluated on a case-by-case basis

<i>Bachillerato</i> or <i>Título de Bachiller</i>	Title of Bachelor
<i>Bachillerato Unificado y Polivalente (BUP)</i>	Unified Secondary School Diploma
<i>Curso de Orientación Universitaria (COU)</i>	University Orientation Course
<i>Curso Pre-Universitario</i>	Pre-University Course
<i>Título de Maestro</i>	Title of Teacher
<i>Título de Técnico Superior</i> or <i>Título de Técnico Especialista</i>	Title of Technician or Specialized Technician
<i>Perito</i>	Technical Assistant/Technician

Note: Official Ministry of Education diplomas may take up to several years to be issued, therefore school stamped copies of *Bachillerato*/upper secondary transcripts (*certificación académica oficial*) including graduation date/statement is required as proof of graduation.

Group B: Documents That Do Not Meet High School Graduation Requirement

Comparable to less than completion of US high school

<i>Título de Graduado en Educación Secundaria</i>	Title of Graduate in Compulsory Education (10 th grade)
<i>Graduado en Educación Secundaria Obligatoria</i>	Graduate of Compulsory Secondary Education (10 th grade)
<i>Bachillerato de Grado Superior</i>	Secondary School Diploma (10 th grade)
<i>Bachillerato Laboral Elemental</i>	Secondary School Diploma (9 th grade)
<i>Título de Técnico Auxiliar</i>	Title of Auxiliary Technician
<i>Título de Técnico-Grado Medio</i>	Title of Middle-Level Technician

GPA Calculation

Calculate the cumulative high school GPA by converting line-by-line each grade from upper secondary coursework (two years) listed on the documents in "Group A" above. Courses are weighted based on the credits listed on the official transcripts. If no credit system is listed, all courses are weighted equally. For courses with grades in both the *ordinaria* and *extraordinaria* grading period use only the grade listed in the *extraordinaria* session. Should the official transcripts (*certificación académica oficial*) list a cumulative grade (*calificación final*) for all *bachillerato* coursework, this average can be converted directly to a 4-point scale GPA. If two averages are listed as *con religion* and *sin religion*, use the average marked *con religion* to include all grades.

Grading Scale (May not be all inclusive):

Description	Abbreviation	Translation	Numeric Grade	US Grade	Quality Points
<i>Sobresaliente</i>	SB	Outstanding	9-10	A	4
<i>Notable/Bien</i>	NT/B	Good	7-8	B	3
<i>Aprobado</i>	AP	Passing	5-6	C	2 lowest passing grade
<i>Suspenso</i>	S/I	Failed	0-4	F	0

Class Ranking

Class rank is evaluated based on a letter written and submitted by the headmaster or principal of the institution from which the student graduated. The letter must confirm both the student's final position in his/her secondary school class and the total number of students in the graduating class (e.g. the student is 41st in a total graduating class of 112 students). However, students completing tracked or separate degree programs (e.g. *Bachillerato Unificado y Polivalente*) must be ranked against all other students in a given class who completed the same degree program.

Post-Secondary Education

Students will be charged terms of attendance and considered transfer students if they have enrolled as a regular student and attended one or more courses at any of the types of institutions listed below (may not be all inclusive) or any other institution that requires proof of high school graduation as a pre-requisite for admission (subject to review on a case-by-case basis).

<i>Universidad</i>	University
<i>Academia Universitaria de Derecho</i>	University Academy of Law
<i>Colegio Universitario</i>	University College
<i>Escuela Superiore/Técnica</i>	Higher Technical School
<i>Estudio Universitario y Técnico</i>	University and Technical Study
<i>Instituto (post-secondary only)</i>	Institute

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