

Venezuela

Educational Timeline

- School year: September-June; Graduation occurs in July
- Primary School (*Educación Primaria*) is six years, followed by three years of Lower Secondary School (*Educación Secundaria*) and two years of Upper Secondary School (*Educación Media Diversificada/General*)
- Some technical/vocational programs require an additional year of study in Upper Secondary School

Group A: Documents That Meet High School Graduation Requirement

Students presenting documents other than those listed below will be evaluated on a case-by-case basis

<i>Bachiller en Ciencias</i>	High School Diploma (science)
<i>Bachiller en Humanidades</i>	High School Diploma (humanities)
<i>Bachiller Técnico/Técnico Medio/Técnico Industrial</i>	High School Diploma (vocational)
<i>Bachiller Industrial/Comercio</i>	High School Diploma (industrial/commercial)
<i>Título de Educación Media General En Ciencias</i>	Title of General Education in Sciences
<i>Título de Educación Media General En Humanidades</i>	Title of General Education in Humanities

-All documents must be accompanied by a *Certificación de Calificaciones* issued by the Ministry of Education (*Ministerio del Poder Popular para la Educación*)

Group B: Documents That Do Not Meet High School Graduation Requirement

Comparable to less than completion of US high school

<i>Certificado de Educación Primaria</i>	Certificate of Primary Education
<i>Certificado de Educación Secundaria</i>	Certificate of Secondary Education

GPA Calculation

Calculate the cumulative high school GPA by converting line-by-line all grades listed on the *Certificación de Calificaciones* that were earned in upper secondary school (typically the last two years) to US equivalents and convert to quality points. Divide quality points by the total number of courses attempted. If a *promedio* is listed on the official document as the average of upper-secondary coursework in the section titled "*Observaciones*," convert that average directly to a US equivalent and then to quality points.

Grading Scale (May not be all inclusive):

Description	Translation	Numeric Grade	US Grade	Quality Points
<i>Excelente</i>	Excellent	16-20	A	4
<i>Sobresaliente</i>	Outstanding	13-15	B	3
<i>Aprobado</i>	Pass	10-12	C	2 lowest passing grade
<i>Aplazado</i>	Fail	0-9	F	0

Class Ranking

Class rank is evaluated based on a letter written and submitted by the headmaster or principal of the institution from which the student graduated. The letter must confirm both the student’s final position in the student’s secondary school class and the total number of students in the graduating class (e.g. the student is 41st in a total graduating class of 112 students). However, students completing tracked or separate degree programs (e.g. *Bachiller en Ciencias*) must be ranked against all other students in a given class who completed the same degree program.

Post-Secondary Education

Students will be charged terms of attendance and considered transfer students if they have enrolled as a regular student and attended one or more courses at any of the types of institutions listed below (may not be all inclusive) or any other institution that requires proof of high school graduation as a pre-requisite for admission (subject to review on a case-by-case basis).

<i>Universidad</i>	University
<i>Instituto Universitario</i>	University Institute
<i>Colegio Universitario</i>	University College

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